



Hume Libraries

Yours to  
imagine, explore  
and discover

## PUBLIC PC USAGE AGREEMENT

Hume City Council provides facilities for internet and computer access under the following conditions. A summary is provided below:

- Library members are permitted 120 minutes (2 hours) of free PC use daily.
- You must use your own, current library membership card. Library memberships are not transferrable.
- Users are responsible for abiding by all copyright, censorship and other relevant laws and legislation when accessing, posting, forwarding, reproducing, saving and/or printing materials.
- Users must not transmit or print any material of an offensive or derogatory nature.
- Online gambling is not permitted through council computers or Wi-Fi services.
- If you need help using technology, staff will facilitate access and assist you to:
  - Start and end your session
  - Manage your printing and copying
  - Find a website or form
  - Create an email account
  - Start a document or email
  - Logon on to the Wi-Fi
  - Be safe online
  - Access other sources of assistance
- Library staff cannot assist with:
  - Reading or interpreting documents or emails for you or provide advice on their content
  - Completing forms or applications
  - Typing documents or emails
  - Trouble-shooting or configuring devices
  - Providing assistance or advice on content or transactions which may be financial, legal, medical or personal.
- When accessing audio or video, sound must be muted or headphones must be used for private listening.
- Library computers do not keep any information after your sessions ends. If you wish to keep your work, please save to a USB drive.
- Courtesy to fellow library users and staff is expected at all times.
- Failure to comply with these conditions may result in withdrawal of the service for the member.

The full conditions of use for public internet, computers and Wi-Fi can be accessed via the Hume Libraries website or within any Hume Libraries branch.

Approved October 2018